

COLLEGE CURRICULUM COMMITTEE

APPROVED MINUTES - SEPTEMBER 18, 2014

In Attendance: AAHD - Alisa Heriquez, ENG - Stephen Deng, L&L - Jason Merrill, RCS - Anthony Grubbs, THR - Deric McNish, WRAC - Leonaora Smith, CAL – Assoc. Dean, Fred Rauscher and CAL – Asst. Dean, Bethany Judge

Draft Minutes:

Meeting was called to order at 3:18 pm in 321 Linton Hall by Fred Rauscher

1. Agenda was approved (unanimous)
2. Reminder of Committee's by-laws and function
3. Election of Merrill as CCC 2013-14 chair (unanimous)
4. May Meeting Minutes were approved (unanimous)
5. Members agreed to rotation of responsibility among members of keeping minutes
6. Nominations of Student Members for CCC were heard. Three student names were put forth, two from ENG and one from RCS. Rauscher will follow up with the students.
7. Rauscher commented on the format for getting items on monthly agenda. The timeline was clarified that 2 weeks before the meeting items need to be sent to the Associate Dean. Members also shared curriculum items that are on the horizon for their unit.
 - AAHD & ENG are working together to develop a Comics & Visual Narrative minor
 - AAHD is working on a Graphic Design BFA which will also include some new courses
 - ENG is working on a Pop Culture concentration
 - RCS is working on revision to the Spanish curriculum

It was noted that for any new program to be effective Fall2015, the item needs to be through CCC in December and UCC the first part of 2015.
8. UCC updates: Watts had earlier reported that all CAL items passed.
9. Teacher Education Council updates: Cushman had earlier reported that CAL courses put forth for deletion were deleted.
10. Curricular request
 - L&L Academic Program Change (represented by: Jason Merrill) - The change to the Arabic BA was approved with the requested revision that all of the program requirements from the Academic Program Catalogue be copied/pasted into the Item 15 and the course ARB-462 be marked for deletion by using strike-through.
11. Rauscher commented on the "Other Business" items:
 - i. Status of converting Specializations to Minors
 - ii. A list of courses with Ended Prerequisites will be shared with chairs and directors. Units will have to file course change requests where needed.

- iii. A list of Courses Authorized But Not Offered & Courses Offered But Not Authorized will be shared with chairs and directors. Units will be asked to consider changing the official course rotation to match practice.
- iv. Each unit was asked to identify who the contact person in their unit for undergraduate curriculum is:

AAHD	Chris Corneal
ENG	Stephen Deng
L&L	Jason Merrill
PHL	Debra Nails
REL	Arthur Versluis
RCS	Anthony Grubbs
THR	Kirk Domer
WRAC	Jeff Grabill

Meeting was adjourned at 3:56 pm.

Minutes submitted by Jovon Potter