



College of Arts & Letters

MICHIGAN STATE UNIVERSITY

College Graduate Committee Minutes – October 10, 2019

Minutes: 10/10/2019– 3:15 – 5:00 321 Linton

Attendance: Gretel Van Wieren, Kierstan Latham, Marina Patrick (Zarena Aslami), Shannon Schwietzer, Sarah Potts, Danielle DeVoss, Laura Cloud (Ben Van Dyke), Robert Randaz, Aurora Wolfgang, Lisa Schwartzman, Shawn Loewen.

Guests: Anne Violin-Wigent, Benjamin Lampe, and Karin Zitzewitz.

Meeting started at 3:16pm

1. Approval of the Agenda – Lisa motioned, Danielle seconded. Agenda unanimously approved.
2. Approval of 9/12/2019 Meeting Minutes – Gretel motioned, Danielle seconded. Minutes approved unanimously. Requesting clarification on where the MFA will lie with the MA/PhD split commencement ceremonies.
3. Associate Dean's Announcements
 - a. Reminder Commencement details due 10/25/19
 - i. Please send Laura Borchgrevink the students who are planning to graduate and the faculty member who will be with walking/hooding
 - b. Procedure on committee membership in GradPlan (GSRR)
 - i. Student statement needed to add a committee member as it is their prerogative
 - ii. Support letter on behalf of the students' request is needed to add an external committee member
 - c. Updated Graduate Student Data from President's Council Presentation
 - i. Bill provided graduate student data for the Dean to use to appropriately represent the grad program for the new President as it relates to our college SWOT breakdown
 - d. GAMS active through 2021-2022 admissions season, replace for Fall 2022
 - i. Interface for new program was more intuitive than current program
 - ii. Announcement soon for the creation of a committee to test out new admissions program options. Let Bill know if you'd like to participate. One possibility right now is Salesforce.
 - e. RCR Requirements Workshop Offerings Fall 2019
 - i. Schedule sent out via email 10/10/19, contact Chet McLeskey for information as these offerings are catered to CAL.
4. Discussion Items
 - a. Graduate School Grant: Prospective Doctoral Student Recruitment and Retention Program (PDRR)
 - i. Offers matching grants with matching funds from the college



College of Arts & Letters

MICHIGAN STATE UNIVERSITY

- ii. Create innovative recruitment approaches in an inclusive and diverse way
 - iii. Due to the Graduate School 11/25, reach out to Bill beforehand
 - iv. CAL also provides matching funds for other recruitment initiatives which can be submitted by 11/15
 - b. Potential graduate student mental health screening
 - i. Are there screening options, resources, or a form with specific questions that can look into the readiness for graduate school and mental health of prospective students?
 - ii. MSU Counseling & Psychiatric Services (CAPS) provides services to current graduate students
 - iii. A few units are starting to offer mental health workshops this Fall
 - iv. The Graduate School will also offer a workshop/discussion with the Associate Deans
5. Curricular Items
- a. French Package – Anne Violin-Wigent presenting along with Ben Lampe
 - Curriculum overhaul to make the program relevant to current times. Designed the program so it can be an actual progression for students. The HUB assisted with reviewing and implementing changes along with a consultant from ADFL beyond cross language research.
 - ii. French and Francophone Studies MA
 - Created two tracks for students to align with their academic interests
 - a. Interdisciplinary Studies
 - b. Literary and Cultural Studies
 - iii. French and Francophone Studies PhD
 - Update to the PhD exam, and addition of a course prep prior to the exam
 - iv. Lisa motioned, Danielle seconded and the MA and PhD Programs were unanimously approved together.
 - v. New/Change Courses: Course themes relevant to current times and diversity and inclusion issues
 - vi. FRN 810, 820, 830, 840, 850, 896
 - vii. Danielle motioned, Lisa seconded and the FRN course package was approved unanimously.
 - b. AAHD – Karin Zitzewitz presented
 - Radically revised the MFA program last year, and these two courses were the last pieces to the program that students would take in their second year.
 - ii. New Courses: HA 801 & 802
 - iii. Lisa motioned, Danielle seconded and the two HA courses were approved unanimously.

*Curricular requests can be viewed at <https://www.reg.msu.edu/forms/formsmenu.asp>
“Academic Programs” and “Courses”



College of Arts & Letters

MICHIGAN STATE UNIVERSITY

6. Roundtable/Other Business
 - a. WRAC – Graduate Student excited to attend a conference decided not to attend because it is restricted to a specific ethnic race and that fear of it being used against her in the future.
 - b. MAFLT – We are working on strategic planning, about to start another hiring process for FT faculty, and looking forward to starting an annual tradition of an alumni/networking event in conjunction with our major national conference (ACTFL) every year.
 - c. SLS – hosted SLRF conference which is organized by the graduate students, this year had 300 attendees
 - d. Graduate Student Sarah Potts – concern around flat rate tuition and how that may affect IAH summer teaching opportunities for graduate students. Are there requirements to be eligible to teach online for grad students? It is not a CAL requirement to take the AL course before teaching online.
 - e. THR – today is mental health awareness day/October is the month
 - f. ENG – MUSE next week, Zarena Aslami is the new Grad Director
 - g. RCS – Series of workshops on translation and interpretation in FRN, SPN, and JPN

Meeting adjourned at 5:03pm.