



College of Arts & Letters MICHIGAN STATE UNIVERSITY

College Undergraduate Committee – September 17, 2019

Attendance: Cristina Schmitt, Kelly Shannon, Justin Wigard, Miguel Cabanas, Salah Hassan, Sandra Deshors, Angela Wendelberger, Nicola Imbraccio, Bethany Judge, Quinn Moreno, Robin Silbergleid, David Godden, Bump Halbritter, Cara Cilano, and Leann Dalimonte.

Agenda: 09/17/2019– 3:30 – 4:30 321 Linton

Meeting started at 3:35pm

1. Approval of the Agenda – Miguel motioned, Angela seconded. Agenda approved unanimously.
2. Approval of 03/19/2019 Meeting Minutes – Miguel motioned, Justin seconded. Minutes approved unanimously.
3. Roundtable Introductions & Description of Committee
 - a. Undergraduate 2019 Fall student enrollment Intro
 - i. 226 first time students in any institution coming into CAL
 - ii. 15% increase over last year
 - b. Conversation continuing around composition of the committee
4. Committee Chair Election
 - a. Nominations/Self-nominations will be done electronically
5. CAC Request for a CUC Permanent Standing Committee
 - a. Define the structure of the committee as it would appear in the college bylaws - function, composition, procedures, eligibility, terms of office, elections.
 - b. Permanent committee status will be submitted to CAC
6. CUC Teaching and Learning Brown Bag Series
 - a. Tabled for next meeting/electronic communication
7. CUC Discussion/Opportunities
 - a. First Year Experience (FYE) and Transfer Experience
 - i. Research and possibly pilot coordinated curricular and co-curricular opportunities/initiatives for students in those categories
 - ii. Address students' needs and abilities to adjust to academic life and expectations in CAL
 - iii. Support retention and persistence
 - iv. Seed opportunities for students' milestones throughout their academic careers (experiential learning, diverse curricula, scholarships and awards)
 - v. Involvement:



College of Arts & Letters

MICHIGAN STATE UNIVERSITY

- Faculty reps (undergraduate curriculum and recruiting)
 - Advising repos
 - First Year Writing (FYW) rep
 - Citizen Scholar (CS) rep
- b. Compelling Curricula Initiative
- i. Review existing program assessment protocols
 - ii. Identify compelling moments in each program's curriculum
 - iii. Develop/sustain diversified curricular experiences
 - iv. Develop/sustain experiential learning opportunities within programs
 - v. Engage with admissions and enact recruitment efforts that showcase the compelling moments in CAL curricula
 - vi. Involvement:
 - CUC
 - Nicola Imbrascio (Assessment – Updates to current assessment approach)
 - Chairs and Unit Faculty (UG Chair/Assoc. Chair, curriculum committees)
 - Excel Network
 - LaDonna Croffe (Recruitment & Citizen Scholars Advisor)
 - MarComm and Development
- c. Communication and Creating Pathways for Undeclared Students
- i. 5152 discussion to get students placed in majors that will help them reach their career goals while not pressuring them to pick a major that might not benefit them in the long run
 - ii. Exploratory major tag now instead of undeclared (5151 major code)
 - iii. Once a student hits 56 credits they need to declare an official major within 5 days
 - Sometimes students are advised to temporarily declare a CAL major

8. Other Business

Meeting adjourned at 4:32pm