

CGC Meeting

April 13, 2017

Present: Ryan Kilcoyne (CAL Marketing Director), Glenn Chambers (AAAS), Danielle Devoss (WRAC), Sue Gass (SLS, LIN), Zarena Aslami (ENG), Shannon Schweitzer (THR), Blake Williams (AAHD), Danny Mendez (RCS), William Hart-Davidson (Associate Dean), Lisa Schwartzman (PHL), Jessica Kane (student representative)

Discussion Items:

1. Ryan Kilcoyne presented regarding changes on the CAL website. The navigation of the landing page has changed. Outstanding graduate students have been highlighted. He used stock images for the various programs, and asked the members of CGC for input as to if they would like different ones. Each unit is represented by an outstanding student and their story, which is also designed to help improve our “curb appeal” and interest potential donors.

Approvals—Minutes of February 9 and today’s agenda were unanimously approved.

Action Items—

1. Course Change—SPN 899—this change has to deal with the description in item #29 regarding ET-Extension to Postpone grading. It was decided by the committee there was not enough information, and potentially this new language could be a problem with university grading procedures. Committee decided to table this for the next graduate program director in Romance and Classical Studies. Professor Mendez will discuss this potential language change with the chair.
2. Course Changes: WRA 848, 860, 870, 878, 882, 888, 992. Associate Dean Hart-Davidson turned the discussion over to Professor Devoss. WRA 848, 860 and 870 are name changes; 870 and 992 are changes in description/revisions. WRA 878, 882, and 888 and 992 are being changed to reflect the semester that they are being offered versus what is in catalog. Professor Gass called the question. 889 is a new course. Professor Williams called the question on 889.
3. Program changes—Critical Studies in Literature and Pedagogy MA, Rhetoric and Writing Ph.D.—For the MA, there are changes in faculty, since most listed are no longer with program; and there is a spelling error in the title. There is a course name change and staff requirement for CSLP. These were approved unanimously.
4. Rhetoric and Writing Ph.D—Again, there have been changes in staffing; changes in course titles just discussed, and changes in some spelling errors. These were unanimously approved.

Announcements

1. Spring Funding Wrap-up—Hart-Davidson asked the group if they have any unmet need. CAL actually does have some funding to spare. Also, if units requested funds for recruitment activities and have not yet gotten the report in to Hart-Davidson, please do so as quickly as possible. Additionally, the college has some Dissertation Completion Fellowship awards as well. Professor Gass asked if something could be done for International graduate students. They do not apply for dissertation completion fellowships, as the tax rate is too high. Hart-Davidson said

he would make inquiry about that, adding that in the next year or two, it is projected there would be fewer international graduate students.

2. End of year reporting—Segueing on Ryan's report, Hart-Davidson will send to each graduate program director a spreadsheet indicating Research Enhancement dollars for the year-end report, and what impact these funds had. He would like to state clearly with what impact these funds helped the units meet individual goals. He would like to receive the reports by mid-May, as he has to generate an annual report to the Dean by the third week in May.
3. Discussion on GradPlan—recommended that incoming students have an advisor set in GradPlan as soon as is feasible, since the Office of Planning and Budget reviews GradPlan to determine teaching loads. Hart-Davidson said he and Janet will try to get some more clarification on this step, since students cannot enter partial information into GradPlan.

Roundtable

Professor Schweitzer asked if there was a plan for tech GAs. The answer is that the college will help with the cost difference of a current GA line. There will not be an addition of assistantships. The college will upgrade the experience, but not grow the cohorts.

Professor Schwartzman said that after two discussions in the University committee on Graduate Studies, the recommendations discussed and endorsed by Professor Devoss regarding adding non-regular faculty to doctoral committees were approved.

The meeting ended at 4:45 p.m.