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## College of Arts & Letters College Inclusive Practices Committee (CIPC)

### Minutes

Tuesday, March 26, 2019

3:30 pm – 5:00 pm

321 Linton Hall

**Attendance:** Kathryn McEwen, Laura Scales, Ben Van Dyke, Krsna Santos, Charles Moulding, Tanner Schudlich, Bump Halbritter, Tamara Butler, Sonja Fritzsche, and Leann Dalimonte.

**Guests:** Kate Sonka

Meeting started at 3:35pm.

1. Approval of agenda – Krsna motioned, Tanner seconded, approved unanimously.
2. Approval of minutes from 2/19/19 – Tanner motioned, Charles seconded, approved unanimously.
3. Welcome and Remarks by Committee Chair Laura Scales
  - Report from College Advisory Committee Meeting 2/28/19
    - Many of the CAC members were missing due to a conference
    - The council were excited to hear what our committee has been working on, and they are discussing if they want to send a CAC representative
    - Standardizing our committee meetings to meet more frequently than 4 times a year
4. Report from IDEA Coordinator Tanner Schudlich
  - Shared CAL Connect Resources with the committee
    - College of Ag and Natural Resources appreciated it
  - The committee is trying to do more with their outreach & resource groups
  - Sonja attended part of the meeting
    - Kate Sonka would like to attend part of the next meeting
    - Should this committee send more representatives next year to attend with the IDEA Coordinator?
    - Next meeting is April 3, 2019.

## 5. Remarks by Associate Dean Sonja Fritzsche

- My Spartan Story and Spartan Experience [mystory@msu.edu](mailto:mystory@msu.edu). – creating a co-curricular record to document co-curricular learning at MSU. This will turn into a co-curricular transcript that will go along with their normal transcript. You can enter student learning experience into the systems, but can add anything that is credit bearing since that would hit the typical transcript. We can also use this to pull data on what students are doing, as well as being mindful of accessing student data. Pedagogical and assessment theory was applied to this system as well as research modules associated with the independent study form.
  - Discussion in CCC about this and how it relates to Experiential Learning courses that committee is approved now for graduation requirements.
  - Please take this information back to your units, they will be offering an informational session before the end of the academic year. This can help reshape the educational experience and capture critical information not previously captured throughout a student's degree path.
  - They welcome feedback!
  - Is this being orientated at all for graduate students?  
(examples: workshops, experiential projects, annual reviews)  
– to assist with community engagement and organizational outreach.

## 6. HR Forms Revisit Discussion

- Examples: Mother, Father, ethnicity, male, female, etc.
- Can we meet with the HR contact, Alice, to discuss this form?
- Sonja will mention this to Paulette Granberry-Russell to strategize.
- The hope is to 'soften' the first experience a faculty/staff/employee has with the University and move away from a dated binary form.
  - Examples: Mother, Father, ethnicity, male, female, etc.
- How do these forms talk to each other?
  - Federal Government does allow for individuals to not respond to certain to fields, so can we set a default to 'decline' a response and choose which field to fill out?

## 7. CAL Engaged Pedagogy Proposal – Professors Julian Chambliss, Ben Van Dyke, and Karin Zitzewitz

- Ben Van Dyke present: Bringing two people to campus oriented

towards the comics forum in the department.

- These two people have done an extraordinary job on promoting inclusive comics, graphic novels, and related projects.
  - Fall 2019: Annual Comics Forum – successful event, and would be great to bring both of these individuals to present at this forum this campus.
    - There is a graphic narratives network in the languages departments (German, Spanish, French) they could reach out to as well.
  - Committee Discussion:
    - Wonderful opportunity to bring to campus
    - Their proposal was inclusive on how they meet every value and checkmark of that is intended for engaged pedagogy proposals.
    - Question about the honorarium difference between speakers.
    - Requesting clarity and on the details of the proposal (workshop, pop-up exhibit), honorariums, advertising, and transportation.
      - Vote: Pass with clarification of information.
8. Between 4:30-4:45 Discussion on [Creative Inclusive Excellence Grants](#) – Kate Sonka, Organizer of the Accessibility Learning Conference and Assistant Director of Academic Technology, CAL
- A grant that Inclusion and intercultural initiatives offers
  - 1 year option – [inclusion.msu.edu](http://inclusion.msu.edu) has proposal information
    - Can we have a workshop accessibility series with possible funding?
      - Document accessibility, syllabi, course content, other types of course materials (library guest speaker?), accessible media, and pedagogy (impact on faculty with students who have a visa accommodation – inviting RCPD?)
      - Centers could add this information to their sites or also be ran through them?
      - Accessible Learning Conference 11/21-11/22/2019
        - Note: Many conferences happening at this time.
        - How can we bring different units from the college into this in a collaborative way?
      - Possibly create accessibility liaisons within CAL? The

University has a few of these. Areas of scholarship, or types of teaching?

- Bill Hart-Davidson would be on board for endorsing as an administrator
- Who from the committee would want to assist Kate in writing this proposal by June 2019?
  - Bump Halbritter volunteered.
- Question: Can any of these workshops have a focus for staff members?
  - Website editing, document creation, signage, event planning documents.
  - Also, for faculty a workshop on accessible language learning? Perhaps a series through CeLTA?
    - How to address issues of accessibility?

9. Other old and new business and suggestions for next year

- Service on this committee discussion
  - Term length – 1 year or 2 years?
    - Depends for graduate students given the time in their degree path.
- Fall 2019: Discussion on continuing the Engaged Pedagogy Fund or not? If so, the process.
- Frequency of meetings: Meet monthly instead of 4 times a year.
- Potential Topics AY19-20:
  - Recruitment, engaged pedagogy funding

Meeting adjourned at 5:04pm