

## College Graduate Council

December 14, 2017

Present: Ryan Bixenmann (Ph.D. Career Services), Ben Van Dyke (AAHD), Jose' Badillo Carlos (student representative), Les Hutchinson (student representative), Danielle Devoss (WRAC), Glenn Chambers (AAAS), Jamie Nelson (PHL), Associate Dean William Hart-Davidson, Shawn Loewen (SLS), Alan Munn (LIN), Justus Nieland (ENG), Safoi Babana-Hampton (RCS), Liz Mittman (GRM)

**Guest speaker**—Ryan Bixenmann, Ph.D. Director, Ph.D. Career Services—this office's mission is to empower Ph.D. students to define their career vision and connect to resources. It is focused on doctoral students, with some post-docs. Most students don't learn of this service until late in their academic career. Tools include such items as a Self-assessment (Imagine Ph.D.), PREP Goal Setting, and job searching for both academic and non-academic careers. The members introduced themselves to Ryan and described various challenges in their programs regarding career options for their students, as well as what their programs are doing to prepare them for the job market.

**Approvals**—Today's agenda and minutes of 11/9/17. It was moved to approve by Professor DeVoss, seconded by Professor Nieland, and unanimously approved.

**Action item**—Course SPN 899—change in language regarding grading, which will bring this course in line with what is offered elsewhere throughout the College. It was moved to approve, seconded, and unanimously approved.

**Announcements**—Chicano/Latino Studies Recruitment Options—Chicano Latino Studies (CLS) Program has some recruitment incentives for various programs for incoming students who would like a specialization in CLS. Associate Dean Hart-Davidson urged the group to reach out to the Director, Eric Juenke, regarding any such recruits.

Reminder from Graduate Secretary Janet Hershberger that University Fellowship applications are due to CAL on Friday, January 12, 2018.

### **Discussion Items:**

RCR Implementation—how are the various programs documenting RCR requirements? Devoss shared with the group prior to the meeting how WRAC is recording this, usually as part of the annual review for the graduate students. Professor Munn asked if the RCR requirement recording is available in GradPlan, and the answer is no, it's in CAFFE. The only time it gets recorded in GradInfo is at the end of the student's program, after they defend and prior to graduation. Two of the members indicated they found Devoss' model useful in recording RCR.

Hart-Davidson said that the Center for Interdisciplinarity (C4I) has an emphasis on responsible conduct of research. They are working on a model for CAL students, which will hopefully be available by Spring 2018. Nieland pointed out that one of the issues with RCR is that students are not grandfathered in; they still have to fulfill the requirements.

**Dissertation Research Credits**—more students this semester have needed funds for additional dissertation research credits. Doctoral students need at least 24 999 credits to graduate. In addition,

almost all doctoral students in CAL will receive a dissertation completion fellowship in their career, and that award has a set number of credits (usually one) for the recipient. Hart-Davidson said that it is more important for graduate program directors to track their students' research credits during their career. Janet said this had been discussed at the recent Graduate Secretaries meeting, and one unit secretary has devised a spreadsheet for tracking all the graduate students' research credits in their unit, and is looking forward to sharing this with the other graduate secretaries and program directors.

**Graduate School Approvals**—the new dean at present is more cautious than his predecessor, so the college is trying to make sure all components are in place prior to sending to approvals.

#### **Roundtable—**

Jose' Badillo Carlos--LatinX Film fest—website is finished, social media is engaged.

Les Hutchinson—In the Latinx student group, spring workshops oriented toward undergraduates who may be interested in graduate school.

ENG—Received from the Graduate School a grant for recruiting graduate students, \$20,000 for three years. They also plan to present a graduate certificate in Film Studies Spring semester.

SLS- Symposium in February; also student presentations at a national conference in Chicago March 2018, including an alumni gathering.

AAHD—MFA program currently in moratorium, but recent faculty meeting was held about what AAHD wants this program to look like.

The meeting adjourned at 4:55 p.m.