COLLEGE CURRICULUM COMMITTEE
APPROVED MINUTES – October 16, 2014

In Attendance: AAHD - Alisa Heriquez, ENG - Stephen Deng, L&L - Jason Merrill, PHL – Debra Nails, THR - Deric McNish, WRAC - Leonora Smith, RCS - Saulo Gouveia, CAL – Assoc. Dean, Fred Rauscher and CAL – Asst. Dean, Bethany Judge, Student Reps: Sheri George & Brooke-Lynn Vij, Guest: Scott Schopieray

Meeting was called to order at 3:16 pm in 321 Linton Hall by Jason Merrill, CCC Chair

1. Agenda was approved with minor corrections (unanimous)

2. September Meeting Minutes were approved (unanimous)

3. Rules were shared by Debra Nails

4. UCC updates: Watts had earlier reported that all CAL items passed the most recent UCC meeting.

5. Teacher Education Council updates: Cushman had earlier reported that October meeting had been cancelled.

6. Curricular requests:

    I. **CAL Academic Program Change** (represented by Scott Schopieray). The change to the Digital Humanities SPCU was approved with suggested revisions:

    A. Program requirements from the Academic Program Catalogue should be copied/pasted into the Item 15 ("Detailed description") with the following revisions:

    i. The word "Minor" should replace "Specialization."

    ii. In requirements under (1) core introductory courses, edit "core courses may not count toward fulfilling…." to read "core courses cannot be used to fulfill…."

    iii. "Digital Humanities Courses"(2) should be rephrased to one of two alternatives:

    a. "None of the courses or options under (3) can be used to fulfill this requirement."

       OR

    b. Relevant courses could be listed, e.g. "AL 491, AL 493D…with specifications that these courses cannot be used to fulfill the requirement . . ." This would prevent a student from using an internship, portfolio seminar or capstone to fulfill the requirement.

    iv. The "Minor Evaluation Plan," (according to our UCUE rep who also sits on CCC) would not be sufficiently detailed to satisfy that committee. The proposal needs to be revised to the guidelines provided, and the results pasted into the program request form. As a more general point of information: university-level administrative and governance expectations for assessment plans and reporting requirements call for increasingly precise descriptions. Since this process is in a state of flux, we in the college often have short notice for changes in requirement e.g. the need for assessment plans for minors, of which the college was not aware until several weeks ago.

II. **English requests** (represented by Stephen Deng): A moratorium request for Postcolonial & Diaspora Lit. & Cul. SPCU was approved.

III. **L&L requests** (represented by Jason Merrill): The changes to the German BA was approved with the requested revision that under "Assessment Outcomes (# 15) for GRM 311, a note be added to the effect that "these changes to the German BA program do not affect the program's target outcomes or the means to track them, so the current outcomes assessment plan is unchanged."

IV. **Women's and Gender Studies requests** (unrepresented at meeting):

    a. The moratorium request for Women, Gender & Social Justice SPCU was approved.
    b. The review of the changes to the Women's and Gender Studies BA were tabled so that a representative could be available to questions.

7. Rauscher commented on the "Other Business" items:
    I. Requested suggestions for graduate student representatives for the Committee.

    II. Reviewed courses from the "Ended prerequisites" and "Authorized But Not Offered & Courses Offered But Not Authorized" lists that were shared with chairs and directors.

    III. Discussed need for assessment plans for all new program requests (major or minor).

8. Meeting was adjourned at 4:08 pm.

9. Minutes submitted by Leonora Smith