

## CGC Meeting

November 10, 2016

Present: Lisa Schwartzman (PHL), Danielle Devoss (WRAC), Charlene Polio (LIN), Glenn Chambers (AAAS), Danny Mendez (RCS), Kristen Rowe (student representative), Associate Dean William Hart-Davidson, Ms. Jodi Potter (College of Education—guest), Sue Gass (SLS), Blake Williams (AAHD), Shannon Schweitzer (THR)

Introduction: Associate Dean Hart-Davidson introduced Ms. Jodi Potter, College of Education, who is giving a presentation on GradInfo, GradPlan, and Grad Audit.

Ms. Potter began with the student is primarily responsible for entering data into Grad Info, with support from the unit secretary.

Grad Plan was created about a decade ago, and it digitalizes Report of the Guidance Committee. It automatically updates GradInfo.

Approvals: Minutes of October 13 and today's agenda—Professor Devoss moved to accept minutes and agenda, seconded by Professor Chambers; and it was unanimously approved.

Action Items: Program Change Theatre MFA; New Courses THR 818 and 819—presented by Professor Karen Kangas-Preston, Theatre, MFA Design Program. THR is aligning their offerings with national theatre association (URTA) for recruitment. One of the items looked at was the role of artist/educator, with the idea that graduate students are not only students, but to prepare them for future teaching. Another big change is to allow students to choose three out of five areas as specializations, which also will help with recruitment. The two new courses, THR 818—Design Studio, allows students to focus in whichever area they want, and allows them practical experience. THR 819—Applied Design Studio, which trains them to use whatever technology for the particular design area that they are interested in. Professor Schwartzman moved to accept the changes as a package, seconded by Professor Gass. These were unanimously approved.

### Announcements

1. University Fellowships deadline—Friday, January 13, 2017—The request was to move the deadline on Wednesday, January 11 at noon, with the exception of AAHD.
2. Update on External Funding incentives—so far, CAL has received seven applicants this fall.
3. Mellon Fellowship opportunity—exclusive to BIGAA—CAL has a student in this now from English, which is either a pre or post doc fellowship, and places the student in a small liberal arts institution. Mellon subsidizes some of the cost.
4. Hart-Davidson asked for a volunteer for Advanced Degree Commencement to lead in Master's candidates.

### Discussion Items

1. Reminder from Graduate School—complete GradPlan after submission of dissertation to ProQuest.
2. Recruitment Planning

3. Inclusive recruitment update and goal setting—Hart-Davidson discussed a handout which showed the ethnic identification of CAL PhD enrollees for the past five years (2010-15) and then the 2015-16 enrollment, which is showing increased diversity, especially among Hispanic students.

Adjournment—The meeting was adjourned at 5:00 p.m.