



# College of Arts & Letters

## MICHIGAN STATE UNIVERSITY

### **Minutes of the College Curriculum Committee Meeting**

August 30, 2018

**Members present:** Robert McCann, Ellen McCallum, Senta Goertler, Anne Violin-Wigent, Dionne O'Dell, Kate Fedewa, Brandon Lawler, Brock Delebreaux, Bree Gannon, Hima Rawal, Beth Judge, Sonja Fritzsche, and Leann Dalimonte.

Guests: Cara Cilano.

Meeting called to order at 3:15pm.

Agenda: The motion was approved unanimously.

Minutes: The motion was approved unanimously.

#### **Associate Dean's Remarks**

- Proposal Instructions, including the use of a different system to change a college-level requirement
- What CCC does
- Creation of a new College Undergrad Committee to focus on broader questions about undergrad curriculum but without the paperwork
- CCC Chair Job Description: New document

#### **Selection of CCC Chair**

Robert McCann self-nominated, and approved unanimously.

#### **Experiential Learning Requirement**

- New college requirement = one 15-credit cognate (instead of two 12-credit cognates) + 3 credits of experience learning. The 3 credits can be taken all at once or 1 at a time
- This requirement is in place for students who started at MSU Fall 2018
- Cara Cilano summarized the discussion that took place last year and showed the rubrics that were developed
- There needs to be an implementation committee to decide what would count as experiential learning to satisfy the requirement. 3 levels of approval:
  - Batch approval: for courses that inherently and have always has an experiential component = 493
  - Continuous approval: for courses that include a component but less clearly than internships, where it's embedded in the course and less visible. This entails adapting the form for experiential learning
  - One-off approval: for courses offered one time only in one particular context. Department chair should be proactive in getting the approval for these courses so that the experiential component can be emphasized in recruitment for the class



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- Each department needs to determine which courses qualify for experiential learning and which type of approval they would fall under
- Study abroad/away programs will automatically satisfy the requirement without having to offer a separate class = it will pick up the 750 code automatically

### **Experiential Learning Courses**

- If a new course is proposed with an experiential learning component, it needs to go through CCC for regular approval and for the experiential learning with the separate form (see below)
- Suggestions for programs can have a 491E that will have a significant experiential learning component, or that a particular code (like 730 and 750) be created
- The CCC will determine if a class satisfy the requirement, in particular in terms of meeting the goals of the rubric
- AL493A, AL493B: submitted to the CCC as evidence/assessment of learning
- Motion by E. McCallum to approve courses with a code of 750 (study abroad), 701ff. (study away), 493 (at least 3 credits) as satisfying the College requirement for experiential learning. Seconded by S. Goertler. Approved unanimously.
- Form to be used for Continuous approvals and One-off approvals
  - Remove 14, 25 (in yellow)
  - Add 13, a box to indicate if a course proposal form accompanies this form
  - Keep 24
  - Modify 11, 5 to include experiential learning description
- Motion by E. McCallum that the draft of the form for experiential learning revised after committee discussion be distributed on email for an electronic vote. Seconded by S. Goertler. Approved unanimously.

### **Adjournment**

Meeting adjourned at 5:01 pm

Respectfully Submitted, Anne Violin-Wigent