

**College of Arts and Letters**  
**2005 Special College Research Abroad Moneys (SCRAM)**

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Contact your unit for nomination procedures. Nominations must reach the College Office by:

**Friday, February 25, 2005**

The College of Arts & Letters is offering fellowships up to \$3,000 each intended for students in the latter stages of degree completion whose research requires significant use of facilities, sources, or resources abroad. Support is for travel during Summer 2005. Preference will be given to applications demonstrating that the *research trip will accelerate degree completion and significantly add to the quality of the applicant's composition, performance, creative activity, thesis, dissertation or document.*

This competition is open only to students enrolled in Fall 2004 or Spring 2005 who have not received a major College award in 2004-2005 (Dean's Recruitment Fellowship, Dissertation Research Fellowship, Merit Fellowship, University Enrichment Fellowship, University Distinguished Fellowship).

Upon completion of the research trip abroad, awardees must submit a progress report on their activities to their department and the Dean's Office.

**Each nomination must be submitted by the academic unit and include the following in the order listed:**

1. from department chair/school director: signed **SCRAM Form**;
2. from applicant: description of project and purpose of research trip abroad, including how the research abroad will accelerate completion of the degree and significantly add to the quality of the final project (composition, dissertation, thesis, performance, etc.); length must be no more than 2 double-spaced pages, normal margins, 10- or 12-point font;
3. from applicant: budget estimate that is fiscally responsible (transportation, room, meals, supplies, etc.);
4. from guidance committee chair or primary adviser: letter of support, confirming that the applicant is in the latter stages of degree completion as well as attesting to the significance of the research trip abroad to the completion of the composition, dissertation, thesis, performance, etc.;
5. from applicant *or* department/school/program: printout of "Courses by term" (see STUINFO menu). Please do not submit SIS CHRNLIST.

**Nominations will be judged according to the following criteria:**

- quality and clarity of student proposal,
- reason to be abroad to complete this research
- specificity of plans for research abroad (e.g. precise works to be consulted in an archive, details of interview schedules and with whom)
- necessity of research abroad to the completion of the degree,
- appropriateness of budget and clarity of budgetary needs
- student record, and
- faculty letter of recommendation.